




**Price Electric  
Cooperative**

A Touchstone Energy® Cooperative 

## How To Sign Up For Automatic Payments?

Signing up for automatic payments makes paying your bill easier than ever. Don't worry about late or missing payments. Follow these simple steps to get started today!

1. Login to your Smart Hub account. If you do not have a Smart Hub account, here is how.
  - a. Go to the Price Electric website, [www.PriceElectric.coop](http://www.PriceElectric.coop)
  - b. Once on the home page, click Register for Smart Hub located on the right side of the screen under the "Manage My Account" heading.
  - c. You will need to provide your last name/business name, account number, and email address to set up a username and password.
2. Once you are logged in, expand "Bill & Pay" on the left navigation bar.
3. Under "Bill & Pay", click Auto Pay Program
4. Read and accept the Auto Pay Terms & Conditions
5. Click Enroll, which will prompt you to add a new card or bank account
6. You're all set to have your payments automatically withdrawn on the 20<sup>th</sup>, or next business day, each month!

**TIP:** Sign up with your checking/savings account for less maintenance, like having to change the expiration date!