



Price Electric Cooperative

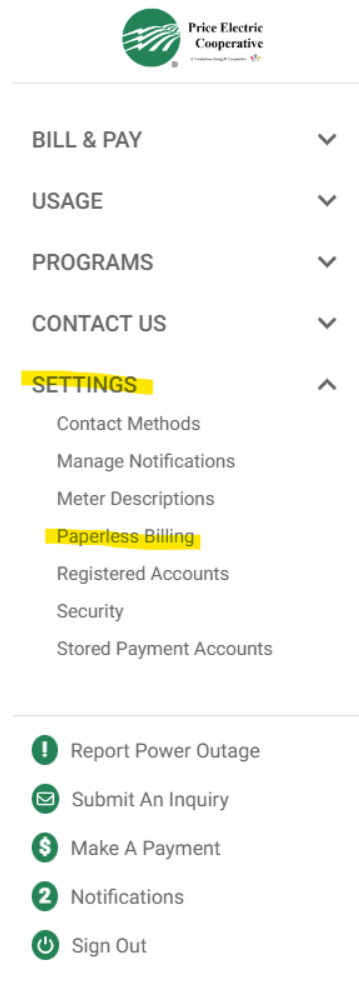
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How To Sign Up For Paperless Billing

Signing up for paperless billing is quick, easy, and once signed up, you will start receiving your bills through email right after the bills have been calculated.

1. Login to your Smart Hub account. If you do not have a Smart Hub account, here is how.
 - a. Go to the Price Electric website, www.PriceElectric.coop
 - b. Once on the home page, click the Billing tab, then Smart Hub
 - c. Once on the Smart Hub page, click Register
 - d. You will need to provide your last name/business name, account number, and email address to set up a username and password.
2. Once you are logged in, expand the “Settings” on the navigation bar.
3. Under “Settings”, click Paperless Billing






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- Once you are on the Paperless Billing page, toggle the Go Paperless switch to on. (When paperless is on, the toggle will be green, as shown below.)



BILL & PAY

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SETTINGS

Contact Methods

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Paperless Billing

Registered Accounts

Security

Stored Payment Accounts

PAPERLESS BILLING

Customer	Account	Go Paperless (Set All To OFF)
		<input checked="" type="checkbox"/>

- You're all set, you will have your bill emailed to you each month. The statements are not attached to the email; you will have to login to Smart Hub to see the breakdown of the bills. The email includes the total amount due and a login button.