




Price Electric Cooperative
PO Box 110
W6803 Springs Drive
Phillips, WI 54555

A Touchstone Energy® Cooperative 

JOB DESCRIPTION: JOURNEY LINEWORKER

1 JOB SUMMARY:

Under the supervision of the Operations Manager, constructs, maintains, and operates energized and de-energized cooperative distribution lines, and apparatuses (overhead and underground) with or without supervision, as directed or required. Responsible for keeping accurate records of equipment, job, outage, and associated reports. Price Electric Cooperative focuses on the core values of integrity, accountability, and innovation.

2 POSITION RESPONSIBILITIES:

- (a) Construct and maintain distribution lines, including:
 - 1) digging pole and anchor holes
 - 2) framing poles, setting poles and anchors,
 - 3) stringing, sagging, armor rodding, tying in conductors, making up and installing down guys,
 - 4) installing and maintaining underground equipment, cable, and special underground switches.
- (b) Install transformers, transformer banks, breakers, take-off assemblies, services, regulators, street lights and related equipment, meters, lightning arrester equipment, etc. on energized or de-energized lines.
- (c) Perform inspection, maintenance, and operation of reclosers, regulators, sectionalizers, and transformers. Read operations counters and other pertinent information then forwards recorded information.
- (d) Patrol distribution lines and reports (in writing) conditions which may need maintenance.
- (e) Clears or directs the clearing of right-of-way as required.
- (f) Construct, inspect, and perform maintenance on C.T. and P.T. meter installations.
- (g) Tests and reports voltage condition and load checks as directed.
- (h) Perform standby as scheduled to answer trouble calls when required.
- (i) Maintain assigned vehicles and tools in a safe operating condition; refers vehicle repair work to Operations Manager in writing.
- (j) Complete all reports as relates to assigned duties: job briefings, truck maintenance, daily time and mileage reports, staking sheets, oil samples, switching orders, transformer changes, reclosers & regulator replacements, pole and underground maintenance reports, outage reports, spill reports, etc. as required to maintain accurate and complete files and documentation.
- (k) Perform other miscellaneous duties such as loading and unloading poles, transformers and other material; read meters, remove for testing, or make field test of meters as required, operate two-way radio, etc.
- (l) Effectively communicate with foreman, other PEC personnel, contractors, and the general public to meet the goals of the Cooperative.

- (m) Occasional supervision of other personnel when assigned.
- (n) When in lead lineworker role,
- (o) Additional Essential Functions
 - 1) Input or search for data in iVUE system.
 - 2) Demonstrate knowledge of Price Electric operations, policies, products and services.
 - 3) Preserve confidentiality of cooperative and member issues.
 - 4) Understand and adhere to safety rules as stated in the WECA safety manual, participate in the cooperative's safety meetings, training, and committee when assigned.
 - 5) Answer inquiries from members, management, and employees.
 - 6) Educate self through attending meetings, classes and seminars in related areas.
 - 7) Answer member outage calls, working outside business hours as necessary.
 - 8) Maintain cooperative image through following cooperative principles.
 - 9) Perform other duties as requested and assigned.
 - 10) Computer skills are essential.

3 POSITION SPECIFICATIONS

(a) EDUCATION/WORK EXPERIENCE:

High school diploma or equivalent required. One year of college or technical college in electric power distribution preferred.

Attendance of a qualified four-year apprentice lineworker training program with certification of the successful completion of the program or proof of previous employment as a journey lineworker by another utility with a minimum of four years' experience; distribution experience preferred.

(b) JOB KNOWLEDGE:

Working knowledge of the duties of the position with knowledge of RUS construction specifications and the applicable portion of the National Electric Safety Code. Have a thorough knowledge OSHA regulations, and first aid, CPR, and bucket and pole top rescue techniques and forklift training.

(c) KEY COMPETENCIES:

- (1) Strong focus on safety: Knowledge of the hazards that exist in the form of falls, electric shock, electric flash, falling objects, and traffic
- (2) Highly competent in electricity: Knowledge of the Rural Utilities Service specifications and guidelines, substations, switching devices, transformer banks, oil circuit breakers, voltage regulators, line fuses, line currents, and voltage levels. Adhere to bucket weight limits and participate in bucket truck and pole-top rescue training.
- (3) Strong analytical abilities: Able to gather relevant data using appropriate methodologies and analyze that data in a manner that valid conclusions and insinuations can be drawn that assist in making important business decisions.
- (4) Demonstrate leadership skills: Able to assume a role of authority, as necessary; set an example for coworkers; delegate responsibility and empower associates to make decisions and take personal accountability for decisions.

(d) **RESIDENCY:**

Must reside within 20 minutes of the office assignment.

(e) **ABILITIES AND SKILLS:**

Manual dexterity to maintain proper safety while performing work from the pole in hooks or in the bucket, while driving the line truck and in normal operation of a winch truck, line construction vehicles, four-wheelers or other available equipment or tools. Must be able to read, write and do arithmetic. Ability to communicate effectively, both verbally and in writing. Demonstrate ability to follow directions and prioritize job tasks. Able to analyze information, coordinate people and resources and communicate with a variety of co-workers.

Must be able to plan and construct distribution facilities both overhead and underground and to direct other members of the work crew. Must be thoroughly capable in distribution line construction techniques both from aerial left and from the pole. Must be able to operate heavy utility trucks and equipment in variety of weather and terrain conditions.

Understand all circuits used on the system and the related safety requirements.

Read and accurately interpret maps, specifications, staking sheets, and complex diagrams.

(f) **WORKING CONDITIONS:**

Work is performed most frequently outdoors in weather conditions that vary from sub-zero to heat above 90 degrees, in wet and dry conditions and in rural areas. Employee performs duties around energized and de-energized electric lines and equipment and moving mechanical parts. Work may be performed in confined spaces. Some exposure to odors, gases, dust, and dirt may occur. The noise level in the work environment may range from moderate to loud.

(g) **PHYSICAL REQUIREMENTS:**

Work is heavy and requires exertion of up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Lifting and carrying of 10 to 50 pounds frequently is required. Reaching and lifting overhead is frequent. Must be able to stand, walk, reach with hands and arms overhead, climb, balance, stoop, kneel, crouch, crawl, talk, and hear; required to climb poles and stand in a hydraulic bucket to work at heights above 50' while performing line work, often working in awkward positions. May spend long periods of time driving and/or riding in line construction vehicles to reach remote areas of the service territory.

(h) **LICENSE REQUIREMENTS;**

Valid Class A CDL Wisconsin Driver's License required with a satisfactory driving and safety record. All drivers over the age of 21 must be licensed at Tier 1 and cannot have the following restrictions: K, 51, V, L, Z, E, O, X.

4 REPORTS TO:

(a) Reports to:

Operations Manager

I acknowledge receipt of this job description and confirm my ability to perform the duties outlined based on the physical requirements outlined in this job description.

Signature: _____ Date: _____

Printed Name: _____