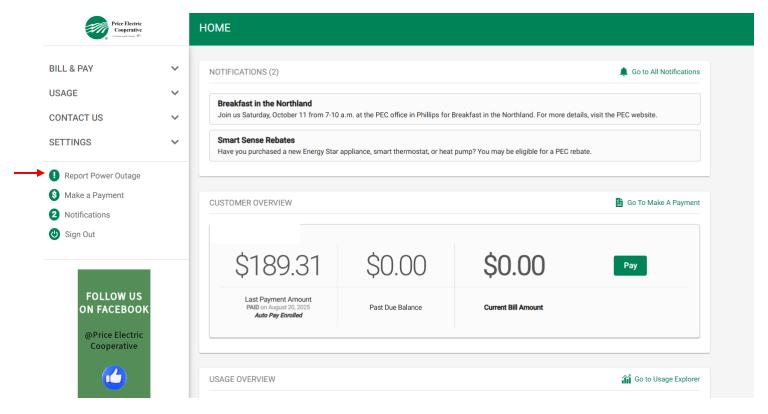


Smart Hub How-To: Report Your Outage in Smart Hub

Active members with a Smart Hub account may now report their power outage through Smart Hub, rather than calling.

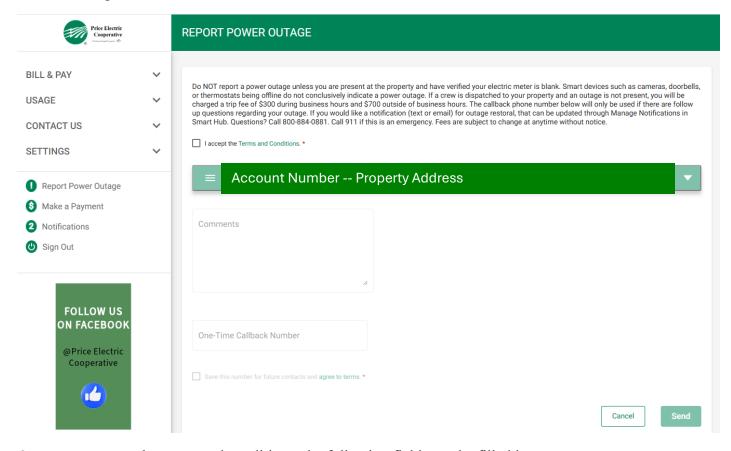
Login to Smart Hub. (On the Web)

On the left navigation, click Report Power Outage





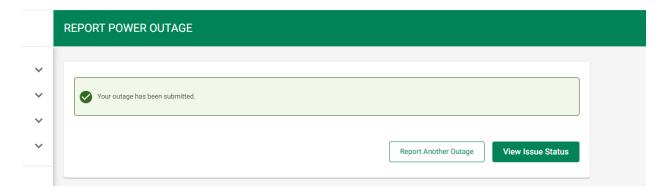
Review and agree to the terms and conditions



Once you agree to the terms and conditions, the following fields can be filled in:

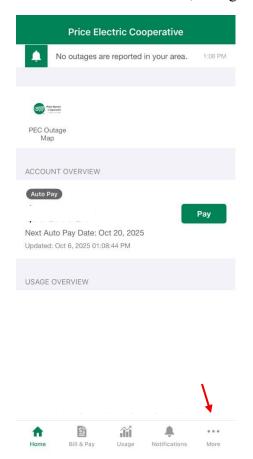
- Click the green drop-down box with your service address in it to change the service location you are reporting an outage for (if applicable)
- Enter any comments necessary (heard a loud bang, tree on the line, etc.)
- Enter a phone number (this will only be used if we need to call you with questions regarding the outage)
- Send your outage

Once your outage has been submitted, you will receive confirmation on the screen.





On the bottom of the screen, Navigate to the More menu option

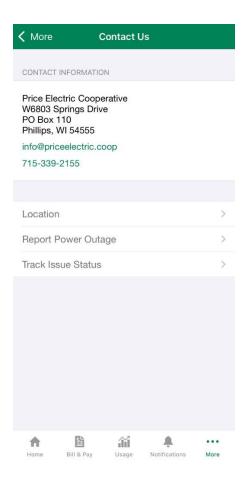


On the More screen, click Contact Us





On the Contact Us screen, click Report Power Outage



Once you are on the Report Power Outage screen, you will need to review and agree to the terms and conditions. Then, the following fields can be filled in:

- Ensure you have the right account number and service location in focus (if you have more than one service address with PEC)
- Enter any comments necessary (heard a loud bang, tree on the line, etc.)
- Enter a phone number (this will only be used if we need to call you with questions regarding the outage)
- Send your outage

Once you submit your outage, you will receive a confirmation on the screen.